**Essay Peer-Feedback Form**

|  |  |  |  |
| --- | --- | --- | --- |
|   | **Yes** | **No** | **Comments***Anything missing, unclear or a mistake.* |
| **Format** |
| Is there a contents page? Section headings? Page numbers? |   |   |   |
| Is it Arial font size 12 with 1.5 line spacing? |   |   |  |
| Is the word count 1000 words? (Excluding reference list) |   |   |   |
| **Introduction**  |
| Is there background/general information? |  |  |  |
| Is there a specific topic focus? A definition? |  |  |  |
| Is there a thesis statement? |  |  |  |
| Is there an outline/overview of the structure? |  |  |  |
| **Main Body** |
| Is there a clear topic sentence? |  |  |  |
| Is there a main argument? |  |  |  |
| Are the ideas supported? |  |  |  |
| Are there logical links and connections within and between paragraphs?  |  |  |  |
| Are the ideas commented upon and evaluated? |  |  |  |
| Are the sources incorporated effectively?  |  |  |  |
| Is there good synthesis of sources? |  |  |  |
| Is the in-text referencing accurate? |  |  |  |
| Highlight anything you don’t understand.  |  |  |  |
| **Conclusion** |
| Have the main points been summarised? |  |  |  |
| Has the thesis been restated? |  |  |  |
| Are there strong and logical conclusions? |  |  |  |
| Is there a recommendation or suggestion? |  |  |  |
| **Reference List** |
| Is the reference list accurate? |  |  |  |
| **Language** |
| Highlight any vocabulary mistakes.  |  |  |  |
| Highlight any grammar mistakes.  |  |  |  |
| Highlight any academic style mistakes.  |  |  |  |
| **Organisation** |
| Is it logical and clear? |  |  |  |
| What cohesive devices have they used? |  |  |  |
| Highlight anything you don’t understand?  |  |  |  |
| **Overall** |
| What did they do well? |
| What do they need to do to improve? |